

# Instructions for Students

## Kish on Campus 2015-2016

**1** Sign up for Kish on Campus in the Counseling Office during the regular course selection process.

**2** Complete the course pre- registration/parent information form and turn in to the Counseling office by January 30th, 2015. You **must** have a parent/guardian signature on this form. This form will not be processed at Kishwaukee College until steps 3, 4, and 5 are completed.

**3** Complete a Student Information Form online at [www.kishwaukeecollege.edu/admissions/applyonline](http://www.kishwaukeecollege.edu/admissions/applyonline).

- All items with a red asterisk must be completed.
- Please click the ADD High School/GED button and choose Sycamore High School.
- Please include your anticipated year of graduation.

**Important:** You must complete this form by February 27, 2015.

**4** Prepare for the COMPASS placement test. Information and sample questions are available at [www.kishwaukeecollege.edu/go/placement](http://www.kishwaukeecollege.edu/go/placement). A testing prep session will be held at Sycamore High school and students are encouraged to attend.

**5** Take the COMPASS placement test at Kishwaukee College.

- Please schedule a testing time with your school counselor. Testing will take place the week of March 16-20<sup>th</sup>. If you are unable to complete testing during the designated week, contact the Kishwaukee College Counseling Department at (815) 825-2086 Ext. 5070 to schedule a placement test appointment on the Kishwaukee College campus. Appointments are available Mondays – Thursdays at 9:00 a.m., 1:30 p.m. & 4:30 p.m. All independent testing must be completed by April 1, 2015.
- A photo ID is required for testing.
- Scratch paper is provided.
- You may bring a pencil and calculator to the test. Most calculators are allowed. A list of prohibited calculators is available at <http://www.act.org/compass/student/calculator.html>.

Students who do not pass the required Compass test will NOT be registered for the corresponding course(s).

**6** Pay for your course(s). Tuition bills will be mailed to your home; payment is due by July 21, 2015.