

Kish on Campus 2015-2016 School Year

Sycamore High School Dual Credit Information

The Dual Credit program at Kishwaukee College allows qualified high school students the opportunity to enroll in college-level courses for which the student receives both college credit and high school credit upon successful completion of the course. **“Kish on Campus”** refers to Kishwaukee College Dual Credit classes being offered on the high school campus.

Steps to Dual Credit

- 1. Pre-Registration:** Students will preregister for the dual credit courses with the help of their counselor. Registration forms will be distributed at the high school during the regular course registration with course information. **A parent and a counselor signature are required on the registration form.** All pre-registration forms are due back at the high school guidance office no later than **January 30, 2015.**

Forms will not be processed at Kishwaukee College until students have completed the student information form and completed testing successfully.

- 2. Student Information Form:** Students must complete the Student Information Form online, and receive a student ID number in order to enroll in any Kishwaukee course. The online Student Information Form must be completed *at least one week prior to testing.* Use the link below to access the form:

<https://www.kishwaukeecollege.edu/admissions/applyonline/>

3. Prerequisites for Courses

A prerequisite is a requirement (such as a placement test score or completed course) that must be met before a student can register for a course. Some of the courses offered through Kish On Campus have prerequisites. Refer to the following chart to determine course prerequisites:

Course number	Course Name	Prerequisite for course (only 1 option needed)		
		ACT Score	COMPASS Placement Score	Course completed
ENG 103	Composition I	23 or higher on English portion	Reading 73 or higher <u>AND</u> Writing Skills 70 or higher.	Not applicable for Sycamore students

MAT 150	College Algebra	25 or higher on Math portion	College Algebra score of 33 or higher	Not applicable for Sycamore students
MAT 155	Trigonometry	N/A	N/A	MAT 150 with C or better
PLS 140	Government	No prerequisite needed		
BIO 103, 105	General Biology	23 English 25 Math	Reading 73, Writing 70 Elem. Algebra score of 32	N/A for SHS students

About the Compass placement test:

- COMPASS is an adaptive, computerized test with no time limit.
- A score report will print upon completion of the test.
- Students are encouraged to prepare for the COMPASS test at www.kishwaukeecollege.edu/go/placement.
- A photo ID is required for testing. Students without proper id will not be able to test.
- All testing will occur on the campus of Kishwaukee College in the Learning Skills Center (Room A1300). The high school guidance office will arrange testing dates during the week of March 16-20, 2015. Students who are unable to test during this designated time will need to contact Kishwaukee College directly at (815) 825-2086 Ext. 5070 to make a testing appointment with the Counseling & Student Development Office. (*Students should identify themselves as Kish on Campus participants.*)
- All testing is scheduled to be completed by **April 1, 2015**.

Note: The three tests (Reading, Writing and Math) typically take at least 2 hours when taken together.

Students will receive scores the day of testing and know if they qualify for the Math and/or the English course.

Qualifying with ACT scores:

Students with qualifying ACT subject scores may be waived from all or part of a placement test requirement.

An ACT English sub-score of 23 or higher will waive a student from both the Reading and Writing skills portion of COMPASS and allow a student to enroll in ENG 103.

An ACT Math sub-score of 25 or higher will waive a student from the math portion of COMPASS and allow a student to enroll in MAT 150.

4. Registering For Dual Credit:

After a student has successfully completed the Compass test requirement(if needed for the course):All forms turned into counselors will be processed for qualifying students in April, 2015.

Tuition:

Students enrolled in academic transfer credit courses as part of the dual credit program are charged one-half of the tuition of the course. The student activity fee and technology fee are waived; all other fees apply and are the responsibility of the student.

Tuition is calculated on the credit hour at a rate of \$56.50 per credit hour.

\$56.50/credit hour 3 credit hour course = \$169.50 (e.g., ENG 103, PLS 140)

4 credit hour class = \$226.00 (e.g., MAT 150, BIO 103)

Fall tuition is due July 21, 2015.If tuition is not paid in full by the due date, the student will be dropped from the class for nonpayment.Reregistration after the drop will need to be done in person in the Registration office. The College offers several convenient ways to pay:

myKC:

To pay online through a secure payment site, visit myKc.You will need your KishID username and password, which is currently used to log-in to KishSOS and student email. If you do not know them, or do not have your account set up, click on "set up your account" under *Need Help?* on the left side of the myKC page. Credit cards (Visa, MasterCard, and Discover) or check accepted.

<http://www.kishwaukeecollege.edu/mykc/?page=62>

Phone:Pay by credit card or check by calling the Business Office at 815-825-2086, x 3410.

In Person:Pay by credit card, cash, check and/or money order in full. Make checks payable to Kishwaukee College.

Mail:Pay by check or money order (do not send cash) in full. Make checks payable to Kishwaukee College, and mail to:

Kishwaukee College, c/o Business Office

21193 Malta Road

Malta IL 60150

Note: A 2.5% fee is charged on all credit and debit transactions.Lab fees for lab courses will be paid to the high school, and are not currently charged by Kishwaukee College to dual credit students.

Books: Each student is responsible for obtaining his/her own textbooks. Books are available from our Kishwaukee College Bookstore as well as online sites such as Amazon and Half.com. Please consider buying used textbooks. Required textbook information will be available by the end of July at:

http://bookstore.kishwaukeecollege.edu/buy_main.asp?

Estimated costs for books (based on Fall 2014 costs):

ENG 103-104 (Composition 1, 2) **St. Martin's Guide to Writing** by Axelrod, 10th Edition; ISBN: 978-1-4576-3250-1; \$83.35 **Envision in Depth** by Alfano, 3rd Edition; ISBN: 978-0-2057-5846-3

MAT 150 (College Algebra) **College Algebra** 11th edition, by Gustafson Publisher: Brooks/Cole ISBN: 978-1-111-99090-9 : \$192.60 (used)

MAT 155 (Trigonometry) **Trigonometry** 10th edition by Lial Publisher: Addison Wesley ISBN: 978-0-321-67177-6: \$ 132.70

NOTE: Students registered for the Math classes need a TI-83 or a TI-84 calculator

PLS-140 (Government) **We the People** by Patterson, 9th Edition; ISBN: 978-0-07-337906-7: \$94.75

BIO 103 (General Biology) **Campbell Biology** by Reece, 8th Edition, Publisher Pearson, ISBN 0-321-88517-1: \$205.30 (new), Lab fee \$40, Lab manual: from Kishwaukee College, \$11.29

Add, Drop and Withdrawal Policies:

Add: Students are expected to complete registration in the Spring term prior to Fall classes. Please check with your counselor if you need to register after the May 15th deadline.

Drop: Students may drop a class **with a full tuition refund** within the first 6% of the class. (Typically, this is by the end of the first week of classes.) **50% of tuition** is refunded if a student drops a class **within the 6.1-12.0% of the class**. (Usually, this is by the end of the second week of classes). After 12% of class, a course drop is viewed as a withdrawal. (Exception: students changing sections due to schedule issues will not be viewed as a drop).

Withdrawal: A withdrawal from a class is entered permanently into a student's record and may affect future financial aid. Students are encouraged to weigh this in their consideration of taking dual credit.

PLEASE NOTE: *A grade of F, W (withdrawal) or I (incomplete) in a dual credit course is recorded on your official transcript and could affect a student's future financial aid, either at Kishwaukee College or another institution.*

Transferring Credits:

By taking a dual credit class, a student is establishing a college transcript. Upon completion of the course, a student may request a copy of the transcript be sent to the institution of choice.

https://www.kishwaukeecollege.edu/registration_records/pdf/transcript-request.pdf?page=78

Students attending Kishwaukee College do not need to request a transcript, as the dual credit class is automatically part of the student's Kishwaukee College transcript.

Students attending other colleges and universities after high school graduation will need to request that an official transcript from the Records department be sent to the new college or university to receive college credit. Please check with the school you will be attending to obtain the correct address to send the transcript. The cost of an official transcript from Kishwaukee College is \$5.

Please Note:

In 2014, over 90% of Kishwaukee College dual credit classes transferred to other institutions